BIBBYS FARM SCOUT CAMPSITE

AND ACTIVITY CENTRE

HEALTH AND SAFETY POLICY,

MANAGEMENT AND OPERATIONAL PROCEDURES

(HASMOP)

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Issued December 2017

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Signed ……………………………………………………….... (Directors Representative)

Print Name ……………………………………………………. Date ……………………………………….…

Signed …………………………………………………………. (Safety Officer)

Print Name ……………………………………………………. Date …………………………………….……

BIBBYS FARM SCOUT CAMPSITE AND ACTIVITY CENTRE

#### MODIFICATION AND RE-ISSUE HISTORY RECORD SHEET 1

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| ISSUE No. | REFERENCE NUMBERS OF REVISED PAGES / SHEETS | DATE | REVISED  BY |
| 001 | NEW DOCUMENT INTRODUCED | May 2005 | N Theaker |
| 002 | Pages i - ii - iii - 6 - 13 - 16 - 18 - 32 - 33 - 73 - 74 - 82 | August 2005 | N Theaker |
| 003 | Pages i - ii - 20 - 31 - 47 - 72 - 76 | February 2006 | N Theaker |
| 004 | Pages i, ii, 20, 29, 30, 47, App 3/J2, 5/C3, 6/D3, 6/E4, 6/F, | April 2006 | N Theaker |
| 005 | Pages i, ii, 62, 64, 69, 70, new page 71a added. | May 2006 | N Theaker |
| 006 | Pages i, ii, iii revised, page numbers removed from all other pages.  The following sheets were also revised - SN.1, 1/A, 1/B, 1/C, 1/D; SN.2, 2/G; SN.3, 3/A, 3/B, 3/L, 3/M; SN.4, 4/D1, 4/D3, 4/D5, 4/F; SN.5, 5/A, SN.6, 6/A, 6/A1, 6/B, 6/C, 6/C1, 6/C2, 6/C3, 6/C5, 6/D, 6/D1, 6/D2, 6/D3, 6/D4, 6/E, 6/E1, 6/E2, 6/E3, 6/E4, 6/F, 6/G, SN.7, 7/A1, 7/A2; SN.8; SN.9, 9/B; SN.10, Appendix 3/A, 3/H5, 3/H6, 3/H7, 4/C, 5/C3, 6/C6, 6/E4  New sheets added 6/C1, 6/C4, 6/F1 to F4, 6/G1 to G4; 6/H, 6/H1 to H4, 6/J, 6/J1 to J4, 6/K, 6/K1 to K4, 6/L, 6/L1 to L4, 6/M, 6/M1 to M4 | June 2007 | N Theaker |
| 007 | Pages i, ii, iii revised, all SN.2 sheets renumbered SN.3, and all SN.3 sheets renumbered SN.2, the following sheets were also revised - SN.1, 1/A, 1/B, SN.4, 4/B, 4/C, 4/D1, 4/D3, 4/D4, SN.5/C2, SN.6, 6/A, 6/A1, 6/B, 6/C, 6/C1, 6/C2, 6/C3, 6/C4, 6/C5, 6/D, 6/D1, 6/D2, 6/D3, 6/D4, 6/E, 6/E1, 6/E2, 6/E3, 6/E4, 6/F, 6/F2, 6/F3, 6/F4, 6/G, 6/G1, 6/G2, 6/G3, 6/G4, 6/H, 6/H1, 6/H2, 6/H3, 6/H4, 6/J, 6/J2, 6/J3, 6/J4, 6/K, 6/K2, 6/K3, 6/K4, 6/L, 6/L2, 6/L3, 6/L4, 6/M, 6/M1, 6/M2, 6/M3, 6/M4, SN.7, 7/G1, 7/G2, SN.9, 9/A, SN.10  Appendix sheets 3/? renumbered as 2/? and the following appendix sheets were also revised - 5/C3, 6/C4, 6/C5, 6/D4, 6/E4, 6/F4, 6/G4, 6/H4, 6/J4, 6/K4, 6/L4, 6/M4,  New Pages iv & v added, Index added pages 1 to 14 inclusive and new sheets added SN.2/H6, 2/N, SN.4/A, 4/D2/1, 4/D2/2, 4/E1, 4/E2, 4/E3, 4/E4, 4/E5, 4/E6, 4/F1, 4/F2, 4/F3, 4/F4, 4/F5, 4/G, 4/H, 4/J, 4/K, 4/L1, 4/L2, 4/M, 4/M1.1, 4/M1.2, 4/M2, 4/M3.1, 4/M3.2, 4/M3.3, 4/M4.1, 4/M4.2, 4/M5, 4/N, 4/P, SN.5, SN.6.1, 6.2, 6/A2, 6/B1, 6/C6, 6/C7, 6/C8, 6/C9, 6/N, 6/N2, 6/N3, 6/N4, 6/P, 6/P2, 6/P3, 6/P4, SN.7/D1, 7/D2, 7/E1, 7/E2, 7/E3, 7/E4, 7/F1, 7/F2, SN.9/B1, 9/B2, SN.10.1  New Appendix sheets added 4/A, 4/B, 4/C, 4/D1, 4/D2.1, 4/D2.2, 4/D3, 4/D4, 4/E1, 4/E2, 4/E3, 4/E4, 4/E5, 4/E6, 4/F1, 4/F2, 4/F3, 4/F4, 4/F5, 4/G, 4/H, 4/J, 4/K, 4/L1, 4/L2, 4/M1.1, 4/M1.2, 4/M2, 4/M3.1, 4/M3.2, 4/M3.3, 4/M4.1, 4/M4.2, 4/M5, 6/C, 6/C1, 6/C6, 6/C7, 6/C8, 6/C9, 6/D, 6/D1, 6/E, 6/E1, 6/F, 6/G, 6/G1, 6/H, 6/H1, 6/J, 6/K, 6/L, 6/M, 6/M1, 6/N, 6/N4, 6/P, 6/P4, 7/D1, 7/D2, 7/E1, 7/E2, 7/E3, 7/E4, 7/F1, 7/F2, 7/G1, 7/G2  Sheets deleted SN2/G, 2/H, SN.4/D2, 4/E, 4/F, 4/D5, SN.6/F1, 6/J1, 6/K1, 6/L1, 9/B & Appendix 3/H7, 4/B, 4/C | January 2009 | N Theaker |
| 008 | Pages i & ii revised, new page iii inserted, old pages iii & iv renumbered iv & v and also revised.  Index pages 1 to 14 inclusive revised.  The following sheets were also revised - SN.2, 2/H2, 2/H6, SN.4, 4/A, 4/F1, 4/F2, 4/F3, 4/F4, 4/F5, 4/M, 4/M1.1, 4/M1.2, 4/M2, 4/M3.1, 4/M3.2, 4/M3.3, 4/M4.1, 4/M4.2, 4/M5, SN.5/C1, 5/D, SN.9/B1, SN.10  New sheets added SN.4/F6, 4/F6.1, 4/M2.1, 4/M2.2, 4/M2.3, 4/M2.4, 4/M2.5, 4/M2.6  The following appendix sheets were also revised - 2/H6, 4/F4  New Appendix sheets added 4/F6, 4/F6.1, 4/M2.1, 4/M2.2, 4/M2.3, 4/M2.4, 4/M2.5, 4/M2.6 | November 2009 | N Theaker |
| 009 | Pages i, iii & iv revised, new page v inserted and new page vi added  old page v renumbered vii.  Index pages 1, 2, 3, 4, 6, 7, 8, 9,10, 11, 12, 13 & 14 revised.  The following sheets were also revised - SN.1/C, 1/D, SN.2/H5, 2/H6, SN.3/F, SN.6/E, 6/N, SN.7, 7/A1, 7/A2, 7/D1, 7/D2, SN.10, 10.1  Sheets SN.7/F1 & SN.7/F2 replaced by SN.7/F  The following appendix sheets were also revised - 2/H5, 2/H6, 6/E, 6/N, 7/D1, 7/D2  New Appendix sheets added 0/V, 0/VI  Appendix sheets 7/F1 & 7/F2 replaced by Appendix sheet 7/F | August 2010 | N Theaker |

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#### MODIFICATION AND RE-ISSUE HISTORY RECORD SHEET 2

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| --- | --- | --- | --- |
| ISSUE No. | REFERENCE NUMBERS OF REVISED PAGES / SHEETS | DATE | REVISED  BY |
| 010 | Pages i, iii, iv & vii revised.  Index pages 2, 4, 5, 6, 8, 11, 12 & 13 revised.  The following sheets were also revised - SN.4/M1.2, 4/M2.1, 4/M2.2, 4/M2.3, 4/M2.4, 4/M2.5, 4/M2.6, 4/N, SN.5/C3, SN.7/A2, 7/C, SN.9/B1, 9/B2  The following appendix sheets were also revised - 4/M1.2, 4/M2, 4/M2.1, 4/M2.2, 4/M2.3, 4/M2.4, 4/M2.5, 4/M2.6, 5/C3 | April 2011 | N Theaker |
| 011 | Page i, ii, iii, iv, v & vi revised, page vii deleted.  Index pages 1,2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 13 revised,  Index page 14 deleted.  The following sheets were also revised - SN.1, 1/A, 1/C, 1/D, SN.4, 4/M, 4/M1.1, 4/P, SN.6, 6.1, 6.2, 6/A1, 6/B, 6/B1, 6/C, 6/C1, 6/C3, 6/C7, 6/C8, 6/C9, 6/D, 6/D1, 6/D2, 6/D3, 6/D4, 6/F, 6/F1, 6/F2, 6/F3, 6/F4, 6/J, 6/J2, 6/J3, 6/J4, 6/K, 6/K1, 6/K2, 6/K3, 6/K4,  The following sheets were added - SN.1/E  The following sheets were deleted - SN.6/A, 6/A2  All appendix sheets were deleted. | October 2014 | N Theaker |
| 012 | Page i, iii, & iv.  Index pages 1,2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 13 revised,  The following sheets were also revised – SN.2/H2, SN.3, 3/F, SN.6, 6/B, 6/C2, 6/C4, 6/D, 6/D2, 6/D3, 6/D4, 6/E2, 6/F, 6/F2, 6/F3, 6/F4, 6/G, 6/G1, 6/G2, 6/G3, 6/G4, 6/H2, 6/J2, 6/J4, 6/K2, 6/L2, 6/M2, 6/N2, 6/P2, SN.7, 7/A2, 7/D1, 7/D2, 7/E1, 7/E2, 7/E3, 7/E4 | January 2015 | N Theaker |
| 013 | Page i, iii, iv & vi.  Index pages 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 13 revised,  The following sheets were also revised – SN.2/H2, 2/H3, 2/H4, 2/H5, 2/H6, 2/M1, 2/M2, SN.6, 6.1, 6/B, 6/C, 6/C3, 6/C4, 6/C6, 6/C7, 6/C8, 6/C9, 6/D, 6/D3, 6/D4, 6/E, 6/E1, 6/E3, 6/E4, 6/F, 6/F4, 6/G, 6/G4, 6/H, 6/H4, 6/J, 6/J4, 6/K, 6/K3, 6/K4, 6/L, 6/L3, 6/L4, 6/M, 6/M1, 6/M3, 6/M4, 6/N, 6/N3, 6/N4, 6/P, 6/P3, 6/P4, SN.7, 7/D1, 7/E1, 7/E2, 7/E3, 7/E4  The following sheets were added - SN.6/K5, 6/L5, SN.7/H1, 7/H2 | April 2015 | N Theaker |
| 014 | Page i, iii & iv  Index pages 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 & 13 revised, page 14 added.  The following sheets were also revised – SN.2/A, 2/C, 2/F, SN.4/A, 4/N, SN.7, 7/A, 7/B, 7/C, 7/D, 7/E, 7/F, 7/G, 7/H, SN.8/A, SN.9, 9/A, 9/B1, 9/B2,  The following sheets were added – SN.7/I, 7/J, 7/K, 7/L, SN.9/C  The following sheets were deleted - SN.7/A1, 7/A2, 7/D1, 7/D2, 7/E1, 7/E2, 7/E3, 7/E4, 7/G1, 7/G2, 7/H1, 7/H2 | February 2016 | N Theaker |
| 015 | Page i, iii  Index pages 1 to 13 inclusive revised.  Section SN.6 completely revised with sheets deleted, sheets added and all sheets re-numbered.  The following sheets were also revised – SN.1/E, SN.2/A, 2/F, SN.7/H | December 2017 | N Theaker |

BIBBYS FARM SCOUT CAMPSITE

AND ACTIVITY CENTRE



HASMOP

Issue 013 (Apr 15)

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Issue 3 (Apr 2015)

**Request for Modification to HASMOP Manual**

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| Request Number |  | Requested by |  | | Date Submitted |  | |
| HASMOP Section |  | Sheet No Reference |  | Paragraph No |  | Sheet Issue No /Date |  |
| Details of Suggested Modification    Reason for Modification | | | | | | | |
| Modification discussed at Safety Committee meeting held | | Date | | Modification  Accepted Y/N |  | | |
| Approved by  Safety officer or  Directors Representative | | Date | | Signature |  | | |