

Covid-19 restarting face to face Scouting risk assessment

Name of Section or Activity	Bibbys Farm Campsite and Activity Centre Risk Assessment for First Aid Incident	Date of risk assessment	28 th August 2020	Name of who undertook this risk assessment	Norman Theaker Brian Davies	COVID-19 readiness level transition	Red to Amber	Version Number	01.01092020
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Hazard Identified? / Risks from it?	Who is at risk?	How are the risks already controlled? What extra controls are needed?	What has changed that needs to be thought about and controlled?
<i>Hazard – something that may cause harm or damage. Risk – the chance of it happening.</i>	<i>Young people, Leaders, Visitors?</i>	<i>Controls – Ways of making the activity safer by removing or reducing the risk from it. For example - you might use a different piece of equipment or you might change the way the activity is carried out.</i>	<i>Keep checking throughout the activity in case you need to change it...or evenstop it! This is a great place to add comments which will be used as part of the review.</i>
First Aid incident Risk Injury becoming more serious without treatment due to lack of procedures	<i>Young people, Leaders, Staff/ Volunteers Visitors</i>	<ul style="list-style-type: none"> • All visiting groups, in accordance with POR, will have their own designated First Aider; in the event of a major incident, Bibbys Farm will provide additional support. • With serious life threatening injuries e.g. where CPR is required or excessive bleeding the need to put on COVID PPE should be ignored until a second First Aider suitably wearing PPE can take over. • Minor Injuries requiring First Aid treatment takes priority over COVID requirements subject to control measures being put in place i.e. PPE including mask, visor, disposable gloves, and apron. • Activity Instructors must take a First Aid kit in addition to a Covid PPE kit, including necessary PPE and radio or phone with them when leading an activity that is remote from the administrative area. • First Aid boxes must be used in conjunction with a Covid PPE kit containing appropriate PPE mask, visor, disposable gloves, and apron and to be available in the downstairs canteen, Reception and in the Defibrillator box • Groups must also have their own First Aid Kits. • A specific note MUST be made in the accident report book that social distancing procedures had to be broken with the name of the person who undertook the First Aid. 	

Additional information can be found in the [Safety Checklist for Leaders](#) and other information at scouts.org.uk/safety

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<p>First Aid Incident Risk Injury becoming more serious due to lack of treatment and spread of infection due to social distancing and hygiene requirements.</p>	<p><i>Young people, Leaders, Staff/ Volunteers Visitors</i></p>	<ul style="list-style-type: none"> • If appropriate the injured person should where possible treat themselves after washing hands or sanitizing with alcohol Gel. • Only one First Aider should attend unless the accident is serious • As a minimum the injured person should be asked to wear a mask unless the patient has a facial injury or difficulty in breathing. • First Aider to sanitise hands wear disposable gloves, mask, visor and apron and treat in line with normal first aid procedures. • With more serious injuries when any necessary immediate first aid has been carried out the patient should be transferred either back to their group or to the downstairs canteen for further treatment or to await transfer to hospital. • If possible, the first aider should not touch the wound or any part of the dressing that contacts the wound directly. • If CPR is required a resuscitator is to be used or if not available chest compressions as per normal procedure. • Any other party unable or unwilling to leave the patient is to wear face covering. • A specific note MUST be made in the accident report book that social distancing procedures had to be broken with the name of the person who undertook the First Aid. <p>The first aider must then wash hands again before resuming any other duties</p>	
<p>Review: This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.</p>			

Checked by Line Manager	<p>Brian Davies Director, Bibbys Farm Ltd Date 01092020</p>	Checked by Executive	<p>Diane Hawkins Chair, Bibbys Farm Ltd, Bolton Scout Trust Date 01092020</p>
Approved by Commissioner	<p>Ian Hill Reg Cmmr, NE 3 September 2020</p>	Approved by Executive	<p>Stephen Lewis President, Bolton Scout Trust Date 01092020</p>

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Notification of
level change

27 August 2020
Cathy Ward GMN CC

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to 'Green' and does not return to 'Amber' or 'Red' to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>.