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| **Name of Section or Activity** | **Bibbys Farm Campsite and Activity Centre**  **High Ropes**  **(Crate Stacking)** | **Date of risk assessment** | **23rd March 2021** | **Name of who undertook this risk assessment** | **Andy Bradley** | **COVID-19 readiness level transition** | **Red to Amber** | **Version No** | **01.26.03.2021** |

| **Hazard Identified? /**  **Risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
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| ***Hazard*** *– something that may cause harm or damage.*  ***Risk*** *– the chance of it happening.* | Young people,  Instructors  Visitors | ***Controls*** *– Ways of making the activity safer by removing or reducing the risk from it.*  *For example - you might use a different piece of equipment or you might change the way the activity is carried out.* | *Keep* ***checking*** *throughout the activity in case you need to change it…or even* ***stop*** *it! This is a great place to add comments which will be used as part of the review.* |
| **High Ropes Activities**  **Risk:** Normal and COVID19 Hazards | Young people,  Instructors | Ensure leaders have seen and read the appropriate Risk Assessments (R.A)   * Standard Risk Assessment. Crate Stacking Activities (HASMOP) * COVID19 Restart Risk assessment High Ropes (Crate Stacking) * COVID19 Site Restart Risk Assessment Reopening (Visitors) * COVID19 First Aid Incident Risk Assessment |  |
| **Administration procedures**  **Risk:** Spread of infection due to lack of Administration Procedures |  | * Signage outside activity area to remind people of social distancing and the need for good hygiene procedures. * Sessions to be pre- booked prior to visit. * 72-hour quarantine procedure to be followed. * Only outside crate stacking area to be used. |  |
| **High Ropes Activities**  **Risk**: Spread of infection due to inability to maintain social distancing | Young people,  Instructors | * Maximum capacity for the area to be calculated and clearly displayed. For the time being on the assumption that all users of the site will be in “bubbles” and therefore the consideration for distancing shall be participants – instructor and instructor – instructor; this number has been determined at 8 persons (total) for the outdoor crate climbing facility. * Lay out equipment in suitably spaced manner to permit participants to kit up in their own space. * Clipping in to harnesses to be utilised (in accordance with manufacturers guidelines) in lieu of tying in. * Any belay systems used must allow for suitable social spacing. * Indoor climbing wall area to be utilised for storing / separating kit, to remove the requirement for instructors having to enter the confined climbing equipment store to access / return kit (access to the barn will need to be managed accordingly) |  |
| **High Ropes Activities**  **Risk**: Spread of infection due to needing to break social distancing | Young people,  Instructors | Circumstances where the instructor may be required to get closer than 2m may include: -   * Checking equipment for correct fit – do so as quickly as possible, from as far as possible and not face to face (all effort to encourage participants to fit own equipment should be attempted first ( Wear mask or visor if required to break social distancing) * Clipping / unclipping – do so as quickly as possible, from as far as possible and not face to face. * Rescue at height – PPE (gloves, mask and glasses) must be available. If the rescue is going to involve close contact and time permits, then equipment should be worn. If the rescuer deems the situation too urgent, they should continue with the rescue. |  |
| **High Ropes Activities**  **Risk**: Spread of infection due to lack of Personal Hygiene | Young people,  Instructors | * Signage and regular reminding of participants to maintain social distancing and good hygiene procedures. * Provision of hand sanitising gel local to activity.   Any visors or masks used should be cleaned or changed after use. |  |
| **High Ropes activities**  **Risks:** Spread of infection due to infected equipment | Young people,  Instructors | * All users / instructors to clean hands with hand sanitiser at the activity venue prior to touching any equipment. * Only have sufficient crates at activity site required for activity. * Disposable gloves to be available for participants stacking crates. * Gloves to be disposed of after use. * At end of session if equipment is to be used within 72 hours high touch points of crates to be sprayed with sanitising agent and wiped dry using paper towel supplied. * Any persons sorting / returning kit from quarantine to general circulation must sanitise hands before and after doing so. * Only authorised persons to be in the vicinity of the temporary climbing equipment store to prevent unnecessary handling of equipment. * Following use, crate climbing equipment must be put into quarantine for 72 hours before being returned to general use unless sanitised between uses. |  |
| **Waste Disposal**  **Risk: -** Spread of infection due to waste accumulation |  | * Sufficient refuse bins are to be made available local to crate climbing activity and regularly cleared and sanitised . * Waste to be emptied daily and disposed of in accordance with current government guidelines |  |
| **Incident Requiring First Aid**  **Risk:** Spread of infection | Young people,  Instructors | * Refer to COVID 19 First Aid Risk Assessment. |  |
| ***Review:*** *This risk assessment is for a section to move from one COVID Readiness alert level to the next, an additional risk assessment should be produced for each move proposed.* | | | |

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| **Checked by Line Manager** | **Brian Davies**  **Director**  **Date 26th March 2021** | **Checked by Executive** | **Diane Hawkins**  **Chair Bibbys Farm Ltd Bolton Scout Trust**  **Date 27 March 2021** |
| **Approved by Commissioner** | **Nisbah Hussain**  **Regional Commissioner**  **12th April 2021** | **Approved by Executive** | **Stephen Lewis**  **President Bolton Scout Trust**  **Date 28 March 2021** |
| **Notification of level change** | **Date and by who**  **Cathy Ward CC GMN 24 March 2021** | | |

We take personal data privacy seriously. The data in this form is used to assess the suitability for the return to face to face Scouting based on the controls put in place. The personal data in this form is used to identify the individuals who have completed and approved the risk assessment. This includes the individual who undertook the assessment, the line manager, Executive members and County Commissioner, who will all have access to this data. Scouts headquarters will retain this data for 3 years after the Covid-19 readiness level goes to ‘Green’ and does not return to ‘Amber’ or ‘Red’ to act as evidence of the assessment taking place. For further details on the Scouts data processing stance please visit our Data Protection Policy here. <https://scouts.org.uk/DPPolicy>’.