

COVID 19

Terms and Conditions

Version 3.0 – 17/6/2021

We have worked hard to make Bibbys Farm COVID Secure and safe for our visitors, staff and volunteers.

These are our additional Terms & Conditions for groups wishing to visit Bibbys Farm.

As the situation develops, these terms may be updated and the latest version will always be on our web site at

www.bibbysfarm.org.uk/covid

Please ensure you keep up to date with these conditions and abide by them to help make the site safe for all.

ALL Groups MUST:

- Ensure that no group member is brought onto site if displaying any symptoms of COVID-19 or if they have been told to self-isolate.
- Ensure people drop off and leave promptly and ensure they socially distance whilst they are on-site.
- Brief their members about the need for social distancing and to remain in their allocated area and not mingle with any other groups on-site
- Ensure that their group washes their hands using soap and hot water at appropriate times.
- Manage their group's use of the facilities including toilet blocks so that the areas do not become over-crowded where social distancing may not be possible. Masks to be worn when in close proximity to others.
- Keep a register of their group and leave a contact name and details with Reception in case we need provide Track and Trace details to NHS
- Whereas Bibbys Farm will have hand sanitising dispensers, groups must also bring their own supply of hand sanitising gel.

Bibbys Farm WILL:

- Operate on reduced capacity to avoid crowding and ensure that groups are distanced from each other.
- Allocate a field or location per group to act as their assembly point from where they can operate and re-group where necessary.
- Group arrival times will be, where practical, staggered to ease social distancing.
- Toilets cleaned and sanitised prior to each group usage.
- Undertake regular sanitising of high traffic touch points, particularly in toilet blocks at a frequency appropriate to the number of groups on-site.
- Provide cleaning & sanitising materials in each toilet block to allow groups wishing to provide additional cleaning prior to their use.
- Empty all waste bins daily and more regularly when necessary due to increased numbers on site.
- Provide hand gel dispensers in the toilet blocks and other key areas.
- Provide additional signage to remind people of the importance of hand-washing, social distancing and other procedures to keep everyone safe.
- Ensure that toilet block doors are wedged open where practical to minimise the number of surfaces to be touched.

Activities

- As the advice is constantly being updated, please refer to the separate Risk Assessments for each activity.

Tuck Shop

- Bibbys Farm can make the Tuck Shop available to groups but are encouraged to pre-book a time slot and follow the guidance on the separate risk assessment.
- Payment for goods from the shop should ideally be done centrally as a group and can be added to the bill for the visit or paid on the evening in one lump sum.
- Pre-made "goody bags" can also be prepared given sufficient notice and to avoid any queues

On arrival:

- Groups to make their way to their assembly point whilst one leader reports to Reception, signs the fire register and is briefed on any additional arrangements or risks for their visit.
- Groups should aim to pay on or before arrival where possible, ideally by card or BACS but can also pay by cash or cheque if necessary, for any activities and any Tuck Shop purchases.
- At Reception, only one person allowed inside at any one time, if there is someone already inside, please queue outside.

If someone becomes ill:

- Anyone who arrives on site who is well but starts to develop any symptoms that could be interpreted as a possible COVID infection should have their leader to report to Reception immediately to arrange for the unwell person to be isolated in the Explorer Cabin until they can be collected.

Camping and Residentials

- Have received and read all relevant Risk Assessments
- Ensure no one comes onto site if displaying any symptoms of COVID-19 or if they have been told to self-isolate
- Visitors to maintain social distancing and to remain in their allocated area and not to mingle with any other groups on-site
- Ensure that everyone washes their hands in the toilet facilities using soap and hot water at appropriate times
- Shared Toilet and Shower Facilities: These will be carefully managed to minimise cross-contamination. On any particular day, there may be limits on capacity for shared usage, rotas for use of showers with specific time slots for groups or individual facilities allocated to single groups. This may vary by day and by the site usage at the time. Please check on arrival for that day's arrangements.
- Maximum capacity of toilet/shower blocks to be displayed and visitors to respect these limits.
- Residential building users to have their own exclusive toilet/Shower facilities and to use these wherever possible to leave public facilities for other groups on site.
- Residential groups (Camping or buildings) must abide by the group limits set by their governing body i.e. The Scout Association/NYA etc
- Bookings for multiple groups from one organisation is allowed but they must not have any joint activity and be physically separate in camping areas.
- Shared facilities eg catering may be used by multiple groups where no other option is available but each group must have separate sittings and appropriate cleaning/sanitising to take place between groups.

